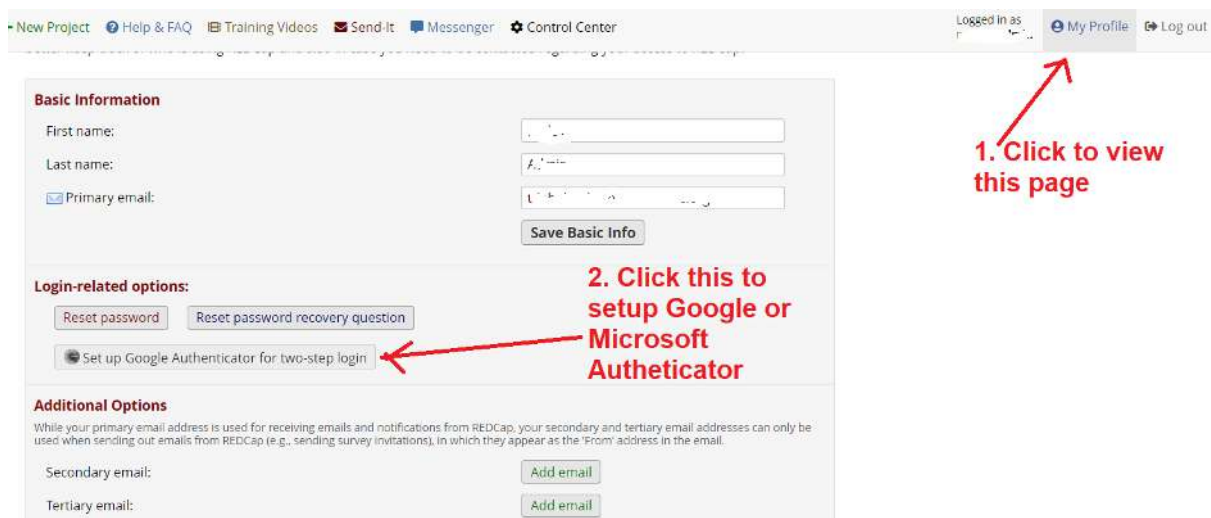


How To Setup your Mobile Phone for REDCAP authentication using Microsoft or Google authenticator.

1. In your mobile phone install the app Microsoft or Google authenticator from google play for android phone and Applestore for Iphone.
2. Login to redcap site and use the email authentication.
3. Upon logging in to REDCAP, go to my profile as shown below.



The screenshot shows the REDCAP user profile page. At the top right, there is a navigation bar with 'Logged in as', 'My Profile', and 'Log out'. A red arrow points from the text '1. Click to view this page' to the 'My Profile' link. The main content area is divided into three sections: 'Basic Information' with input fields for 'First name', 'Last name', and 'Primary email', and a 'Save Basic Info' button; 'Login-related options' with buttons for 'Reset password', 'Reset password recovery question', and 'Set up Google Authenticator for two-step login', with a red arrow pointing from the text '2. Click this to setup Google or Microsoft Authenticator' to the 'Set up Google Authenticator...' button; and 'Additional Options' with fields for 'Secondary email' and 'Tertiary email', each with an 'Add email' button.


4. Open the authenticator in your mobile phone and add account by clicking the **+** sign in header, select the **Other account(Google, Facebook, etc.)** and scan the QR code see sample below, the Redcap account should be added shortly.

Set up Google Authenticator for two-step login

To use two-step verification to log in to REDCap using Google Authenticator mobile app, you will need to first download the app onto your mobile device. Use a link below to download the app on your mobile device.

1) Download the Google Authenticator app to your mobile device
Download the app from [Apple App Store](#) or [Google Play Store](#) or alternatively search for 'Google Authenticator' in your mobile device's app store.

2) Open the app, and scan this QR code [View QR code in separate window](#)





If you're having trouble scanning the QR code, enter the values below into your Google Authenticator app using the Manual Entry method. Also, make sure you set it as 'Time-based'.
Account: _____
Key/secret: _____

5. After adding the redcap, logout and re-login using the google authenticator and enter the verification code from your mobile authenticator.

Two-step verification for REDCap login

Select an option below to complete the second half of REDCap's two-step verification login process. You will not be able to access REDCap until you have completed this verification step.

 **Google Authenticator:** Open the Google Authenticator app on your mobile device to get the verification code associated with your REDCap user account.

 **Email:** Send an email containing your verification code to your email account.
Send to _____@georgeinstitute.org

Cancel

Enter your verification code



Enter the verification code that you obtained from



Google Authenticator

Submit

[Cancel](#)

[How do I set up Google Authenticator?](#)

